

# MINUTES OF THE CODFORD PARISH COUNCIL MEETING HELD ON MONDAY 14th MARCH 2011 AT 7.30.p.m IN THE VILLAGE HALL.

**Present:** Mr. Bartlett, Mr. Beagley, Mr. Brayne, Mrs Johnstone, Mr. Woollard and Mrs Wyeth.

**In Attendance:** Mrs Barbara Saunt, Mr. Giles Conduit and Mr.L. Hoareau, Clerk

## 1. Apologies

Mrs Edmonds, Mr. Peters and Mr. Thornton

## 2. Open Forum

Mrs Saunt, speaking on behalf of the Codford Local History Society, advised the meeting that to mark the 100th anniversary of the WW1 and the military in Codford and other Wylve Valley villages a sub committee had been formed to prepare various activities for the occasion in 2014.

Mr. Conduit expressed concerns on behalf of the four residents of Malmpit Hill regarding the recent planning application for a bio-plant on the site of the old Codford Dairy to the effect that the section of Malmpit Hill adjacent to the four houses was too narrow, about 11ft wide, for two lorries to pass safely. The Chairman assured Mr. Conduit that the PC would reflect the residents' views in its response to the formal application.

## 3. Minutes of Meeting of 24th January 2011.

The minutes were agreed to be a true record and were signed by the Chairman.

## 4. Matters Arising.

### 1) Community Flood Plan.

Letters from the PC together with flood risk information leaflets have been distributed to all affected households bordering on Chitterne Brook. The Environment Agency had also manned a display stand in the village hall on Saturday 26th February which seemed to have been well received. The EA would like to have the PC's approval to make a further distribution of a brochure titled "Living On The Edge" which advises the owners of land next to a water course of their responsibilities. This was agreed.

### 2) Village Events Diary.

Mr. Brayne reported that the new domain, [www.codfordpc.org](http://www.codfordpc.org), was now on line and would be built up gradually.

### 3) Reduction of Unnecessary Street Lighting.

The switch off scheme between 12.30a.m. and 5.30a.m. is now in operation.

### 4) "Eye Sore" Chitterne Road.

P.C. to monitor.

### 5) Name Signs Beanis Path.

Not yet in place.

### 6) Chitterne Brook Overgrowth.

Mr. Stratton has been informed.

### 7) Parking High Street/Chitterne Road.

To be reported to the Police for further action

## 5. Financial Report

Nil income for the period since the previous meeting. Expenditure amounted to £1200.74p which included the Clerk's fees/expenses and the purchase of the Royal Wedding mugs.

A full report is attached to these minutes.

## 6. Planning Applications

87 & 88 High Street: Installation of roof lights to the rear elevations.....No objections

Ashton Gifford House: Minor alterations to bedroom.....No objections

55A High Street: Verandah to north elevation.....No objections

Parking Area, Land off New Road:.....No objections

Codford Dairy, East Farm, Church Lane: Demolition of redundant dairy unit, development of an anaerobic digestion facility..... To be responded to

## 7. Royal Wedding.

The Chairman and Mrs Johnstone outlined the proposed arrangements to celebrate the occasion on 29th April and the following was agreed:-

A tea party at the village hall from 4.0p.m. to 6.30p.m. on Friday 29th April

Every household will receive an invitation and asked to provide food for a finger buffet

Everyone will be invited to "dress up". Ladies could wear hats, gentlemen buttonholes and children as princes, princesses, bridesmaids and pages.

The Clerk reported that an order for 150 commemorative mugs had been placed and they can be collected from the village hall between 10.00a.m. and 1.0p.m. on Saturday 9th April 2011. Those buying the mugs can pay by cash or cheque to Codford Parish Council at £2.75p per mug.

## 8. Area Board Report.

Mr. Bartlett reported that villages were being asked to provide updates of events, activities, local initiatives and such matters to the Area Board on regular basis.

A number of small grants had been awarded. Among the bigger grants, known as Reward Grants, to be approved to go to the next stage included the application for £35000.00 by the Wylve Coyotes towards the cost of the new building.

It was agreed that Mr. Bartlett would provide the updates for Codford, as requested.

A briefing paper on crime and community safety was also included, giving current priorities for the Neighbourhood Policing Team, police performance on crime/detection and anti social behaviour incidents. Further information is

available on websites: [www.wiltshire.police.uk](http://www.wiltshire.police.uk) and [www.wiltshire-pa.gov.uk/feedback.asp](http://www.wiltshire-pa.gov.uk/feedback.asp)

#### **9. PAYE Implementation.**

The Clerk reported that under new HM Revenue & Customs regulations Parish Councils must register as an employer with HMRC and operate PAYE on the income the Clerk earns. This is the same position as for any office or employment; there is no other acceptable tax treatment applicable to Parish Clerks and National Insurance contributions may be payable by the PC.

It was agreed that the Clerk will register the PC as an employer and report back details of the full implications as they are made available by the HMRC.

#### **10. Items of Correspondence.**

##### **Best Kept Village Competition**

Invitation to PC to participate was declined.

##### **Proposed Changes in Bus Services.**

A number of changes to the Wiltshire Council operated bus services to achieve savings will be implemented throughout 2011, the main one affecting Codford and surrounding villages relates to the Warminster-A36 villages-Salisbury service. As from 6th June 2011 the Salisbury terminus will be transferred to an on-street bus stop, thus avoiding terminus charges.

##### **New Community Area Board Manager.**

Request received from Jacqui Abbott, the new Manager, to attend PC meetings to introduce herself. It was agreed that as many councillors as possible will attend the next Area Board meeting which is to be held in Codford Village Hall and meet Mrs Abbott.

#### **11. Matters to Report**

##### **Parking on Grass Verge Cherry orchard.**

Mrs Johnstone reported receiving a complaint of vehicles parking on the grass verge at Cherry Orchard near its junction with the High Street. A resident had been nearly knocked down on the grass by a car cutting the corner.

##### **Dog Fouling High Street.**

Mrs Johnstone complained that recently the pavement from Cherry Orchard to the garage had been badly fouled.

##### **Selwood Housing**

Mrs Johnstone reported that an elderly resident at The Grove had been trying for nearly two years to have a water leak under her house and ill fitting double glazed doors and windows attended to by Selwood without success and had requested the assistance of the PC.

NOTE: Both matters have been satisfactorily dealt with subsequent to the meeting, following representations by the PC, Cllr. Newbury and the MP, Dr. Andrew Murrison

##### **Nuisance Cherry Orchard.**

Mr. Brayne informed that he had received complaints that a resident, who appears to have an alcohol abuse problem, was causing a nuisance by knocking on doors and asking to be supplied with drinks.

##### **Public Rights of Way.**

Mr. Beagley suggested that public rights of way should be more clearly highlighted on maps and village plans.

The Clerk reported that he had attended to the following matters:-

Request for the grit bin in Rickworth Place to be resited; the current position is obstructed by parked cars.

The "No Through Road" sign at Green Road/New Road junction to be made more clearly visible as vehicles were still using Green Road as a shortcut to Chitterne Road. The satnav regulator to be consulted.

Update to Mr. Collins agreement with Wiltshire Council regarding snow ploughs: an audit of highways equipment is being carried out and if finance becomes available snow plough blades will be issued to key areas.

#### **12. Agenda Items for Next Meeting**

None

The meeting closed at 9.50.p.m

#### **Matters Outstanding.**

Resiting of 30m.p.h. signs in Green Lane from the High Street junction to New Road/Green Lane junction. (284177)  
Resiting of 30.m.p.h. signs Chitterne Road, New Road and High Street (284159, 284175, and 284179) Due to be resolved in 2011.

Rerouting heavy goods vehicles away from the bottom end of Chitterne Road. Highways Dept. attending.

Village Policy Limits Deferred until after consultation by Wiltshire Council in 2011

Major Mike Cotterill's Legacy. New Parish Council Notice Board. Awaiting new shop/post office building.

**The next meeting of the Parish Council will be held at 7.30p.m. Monday 18th April 2011, at the small hall of the Village Hall.**